



RENTAL PROPERTY CHECKLIST

Owner Names: _____

Owner Names: _____

Percentage of ownership? _____ %

Type of Property _____ i.e. single family, duplex, apartment building etc

Address: _____ City: _____ State _____ Zip _____

Land Value: _____ Building Depreciable Value: _____

(check tax assessor's office valuation online)

Fair rental days _____ personal use days _____

Rent income _____

Advertising _____

Auto or Travel _____ # of miles _____ airfare/lodging/meals (includes trips to bank to cash rent checks, to make purchases and check on the property)

Cleaning and Maintenance _____

Commissions _____

Insurance _____

Legal and Professional fees _____ Includes tax prep fees

Management Fees _____

Mortgage Interest _____

Other Interest _____ charge card interest on purchases for rent

Repairs _____

Supplies _____ made keys?

Taxes _____

Utilities _____

HOA'S _____

Other expenses _____

Any appliances or major purchases such as roof's, central air conditioners, fences, driveways etc. list dates purchased and purchase price below:

Item: _____ Date: _____ Price: _____

Item: _____ Date: _____ Price: _____

Item: _____ Date: _____ Price: _____

Item: _____ Date: _____ Price: _____

Item: _____ Date: _____ Price: _____

Item: _____ Date: _____ Price: _____

Item: _____ Date: _____ Price: _____

Questions to ask the tax preparer?

